

SHORELINE PLAZA, INC.
MEETING OF THE BOARD OF DIRECTORS
November 8, 2017

TIME AND PLACE OF MEETING

Vice Chairman Kent Rock called the meeting to order at 3:57 p.m. on Wednesday, November 8, 2017. The meeting was held at the Boise City/Ada County Housing Authorities' office, 1276 River Street, Boise ID 83702.

ROLL CALL

Board members in attendance were: Vice President Kent Rock, Director Gary Machacek, Director Shellan Rodriguez, Director Miguel Legarreta, Director Raquel Guglielmetti, Director Yvette Ashton, Student Director Grace Johnson, Student Director Taylor Harris

Board member absent: Director Ryan Fitzgerald

Others present: Executive Director Deanna Watson, Ada County Deputy Attorney Ted Argyle, Deputy City Attorney Rob McQuade, Development Director Bob Reed, Development Construction Manager Ben Duke, Finance Director Diana Meo, Senior Staff Accountant Annette Sampson, Housing Programs Director Jillian Patterson, Real Estate Agent Jay Story, Executive Assistant Ann Upchurch

NEW BUSINESS

Senior Staff Accountant Annette Sampson gave the background regarding the need to amend the Shoreline Plaza Inc. Procurement Policy. This policy was adopted in September of 2016 and later HUD suggested that it be amended to include a checklist for the person handling the contract and a checklist for solicitation of bids. These changes are included as Appendix 1 and 2 with the corresponding changes in the table of contents.

A motion was made by Director Machacek to approve the Boise City/Ada County Housing Authority Procurement Policy Revisions - Shoreline Plaza, Inc. Resolution #50. Director Ashton seconded the motion. The motion passed by a voice vote.


A motion was made by Director Machacek to adjourn the meeting. Director Guglielmetti seconded the motion. The motion passed by a voice vote.

The meeting was adjourned at 4:04 p.m.

Respectfully submitted,



Deanna L. Watson, Executive Director


Kent Rock, Vice President